



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team

PLACE: UW-Extension Conference Room, Lower Level, Airport Terminal
3375 Airport Road, Rhinelander, WI 54501

DATE: July 14, 2015

TIME: 5:30 pm

Committee Members Present: Jim Intrepidi, Nancy Gehrig, Theresa Seabloom, Eric Britton, Jim Perlberg, Kathy Silbernagel, Jean Platek, Aprelle and Tom Rawski

Excused: LeRoy Eades, Tom Peterson

Absent: Evie Virgilio

Others Present: Brian Gehrig, Marilyn Riggs

MINUTES:

1. **Call to Order and President's Announcements:** The meeting was called to order at 5:30 pm by President Jim Intrepidi. The meeting was properly noticed and the facility is handicap accessible. Intrepidi made a motion to make Nancy Gehrig Second Vice-President so she can conduct the meeting in the absence of both the President and Vice-President. Motion seconded by Perlberg and carried.
2. **Approve Agenda for Today's Meeting:** The agenda was approved by Platek, seconded by Tom Rawski. Motion carried.
3. **Approve Minutes of June 30, 2015:** A motion was made by Perlberg, seconded by Platek, to approve the minutes of June 30. Motion carried.
4. **Administrative Report:**
 - **Financial Report** – Aprelle Rawski announced an amount of \$3,280 and change on hand in the account.
 - **Approve Contracts** – Gehrig presented the contract for UB the Band in the amount of \$2100 to be approved and turned in to the County.
 - **Approve Expenses** – Two expenses to be approved are: monthly payment of \$2,000 for Coordinator wage, and a Press Express bill of \$109.50. A motion was made by Platek to accept the UB the Band contract and the two expenses for payment, seconded by Aprelle Rawski. Motion carried.
 - **Coordinator Update** – Nancy Gehrig made these announcements: She and Seabloom are scheduled to meet with Northwoods River News to finalize information to print the Fair booklet that will be sent out with the Lakeland Times on the weekend before the Fair; she explained who will be speaking and introducing during the Fair opening; we will invite County Board members to join in the Fair opening parade; Jerry Shidell will perform the Hodag under the big tent; radio and TV ads have been started; everything we had last year for the Fair will happen again this year.
5. **Approve Judges Checks:** A motion was made by Silbernagel to approve payment of the judges to not exceed \$650 total, seconded by Aprelle Rawski. Motion carried.
6. **July 10th Brat Sale Results:** It was reported between the Brat Sale and donations, a total of \$358 was made.
7. **Sponsorship Update:** Gehrig reported sponsorship monies came in: Sowinski Farms - \$1000, Stoxen Pharmacy - \$100, Bucketheads - \$100 and Rhinelander Pub - \$200. Sponsors will be advertised and thanked in the Fair booklet. We were reminded to look on the Fair website to see updated sponsors.
8. **Vendor Applications** – Gehrig reported CT Deli will be a new vendor this year with pulled pork. We were reminded that two concessions come with the K&M carnival – funnel cake and cotton candy. We have been

approached by a vendor who needs 50 amps to operate – we have to turn him down as we can only take 20 amps at Pioneer Park.

9. **Area/Team Leader Needs:**

- a. Perlberg reported he has personally sold \$620 worth of raffle tickets so far. Gehrig will take tickets to her reunion to sell. We will operate the daily raffle also from Perlberg's raffle table.
- b. Britton reported the parents of Boy Scouts and Ski Team will help with security.
- c. Aprelle Rawski agreed to help cover the office in the evenings and whenever the Logging Museum is closed, along with Seabloom when needed. We will ask Terri Angell to help with the office also.
- d. Platek reported she has 19 spots to fill yet out of 88.
- e. Britton reported on the Beer Pong contest – we were reminded the participants must be 21 and we'd need someone to check ID's – it was decided to put this off until 2016 when we can perhaps team up with DRI and the Beverage Garden people to help make this contest happen
- f. Marilyn Riggs will be dividing her time between the UW-Extension exhibits and the Fair.
- g. Aprelle Rawski informed us she will ask the National Guard to walk through the Logging Museum and Fairgrounds to keep watch over the area. They will have a truck on the grounds and show videos to promote the National Guard.
- h. Gehrig announced we have permission from Jan Leschke to use the City's new benches in the amusement area for parents, etc to use.
- i. Seabloom reported the rooms to accommodate the Bands are being donated to the Fair. AmericInn will donate one room for three days for Kip of U-B the Band; the new owners of Day's Inn are donating 7 rooms for one night for The Jimmy's and Chasin' Mason; Quality Inn is donating two rooms for one night for the Mike Stone Jazz Trio.
- j. Brian Gehrig reported they will have 12 radios, one generator and two lights, and a cot for EMS. The Emergency Plan will be completed in two days and a book of the Plan will be provided at each gate. Calvary Baptist Church and the old hospital will be emergency centers - also the two cement block bathrooms will be used for the handicapped. Ham operators and fire departments will let us know of any bad weather.
- k. Brian Gehrig asked about putting up the large Big Top tent – who may have knowledge/directions and be able to supervise? Silbernagel suggested checking with United Rental if they have instructions and would be able to help with it.

10. **Correspondence:** (Specifically addressed to Committee). None.

11. **Public Comment** (3-minute limit): None.

12. **Items of Discussion to be Included on Next Agenda:** Vendor Applications, Sponsorship, Area Needs and Updates and other items to be provided at the next meeting.

13. **Date of Future Meeting:** The next fair meeting will be at 5:30 pm on Tuesday, July 28, 2015 at the Pioneer Park pavilion next to DRI's Beverage Garden. Be prepared to have a combined picture taken of the Fair Committee and volunteers. Future meetings with location to be announced later.

14. **Adjournment:** A motion was made by Perlberg, seconded by Tom Rawski, to adjourn the meeting. Motion carried. The meeting was adjourned at 6:40 pm.

Respectfully submitted by,
Theresa Seabloom, Secretary

Signed by President _____

Or Vice-President / 2nd Vice-President _____

DRAFT